

To: General Purposes Licensing Committee
Date: 6th February 2023
Report of: Head of Regulatory Services and Community Safety
Title of Report: Miscellaneous Licensing: Fees and Charges for the 2023/24 financial year

Summary and recommendations	
Purpose of report:	To seek agreement of the licence fees for 2023/24 where the Council has discretion over the level of fee charged
Corporate Priority	Enable an inclusive economy and Support Thriving Communities
Policy Framework	None
Recommendation(s): That the General Purposes Licensing Committee resolves to:	
1. Agree the licence fees and charges for 2023/24 as set out in Appendix 1 and recommend them to Council	

Appendices	
Appendix 1	Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding, Dangerous Wild Animals, Dog Breeding, Pavement Cafes, Pet Shops, Exhibiting Animals, Riding Establishments, Street Trading and Zoos.

Introduction

1. The purpose of this report is to seek agreement to the licence fees and charges that should apply for 2023/24, for those activities where the Council has discretion. This report does not cover the fees for Licensing Act and Gambling Act activities, which are reported separately to the Licensing and Gambling Acts Committee.
2. The fees and charges detailed within this report and found at **Appendix 1** relate solely to the functions of the Business Regulation Team. A further report will be provided to Members in relation to the fees and charges related to the functions of the General Licensing Team.
3. The statutory principle in relation to the setting of fees is that they should be reasonable, proportionate and not exceed the cost of the procedures and

formalities of the relevant licensing scheme, including staffing, training, administration, testing, inspections, hearings, and regulation.

4. Licence fees set by the Council and administered in the Miscellaneous Licensing function within the Business Regulation Team comprise the following: Acupuncture, Ear Piercing, Electrolysis & Tattooing, Animal Boarding, Dangerous Wild Animals, Dog Breeding, Pavement Cafes, Pet Shops, Exhibiting Animals, Riding Establishments, Street Trading and Zoos.
5. Members are asked to note that the fees have been revised and minor increases applied to cover the Authority costs, due to inflationary pressures.
6. In 2020 central Government brought in Pavement Licences under new temporary provisions in the Business and Planning Act 2020. Originally a 12 months scheme, the Pavement Licence provisions have subsequently been extended twice and currently run until September 2023. The mandatory £100 fee set by Government is insufficient to meet service costs. In the event that the provisions are not extended beyond that date, the pre-existing Street Cafes provisions would be the only way to gain permission for outdoor tables and chairs. It is therefore proposed that, in the event that the Pavement Licence provisions are not extended beyond September 2023, fees for a Street Café Licence be amended from a single charge of £100 to reflect the number of tables and chairs applied for. The proposed fees are set out in Appendix A.
7. The Council is responsible for collecting licence fees for these functions. Predicted income from licence fees is included in the Council's budget estimates for 2023/24.

Legal issues

8. The power to levy fees is contained in the legislation relevant to each function or in the Local Government Act 2003 in relation to discretionary services. Fees and charges should reasonably represent the costs of carrying out the function.

Report author	David Stevens
	Principal Lead Officer, Business Regulation Team Regulatory Services and Community Safety 01865 252556 dstevens@oxford.gov.uk

Appendix A: Proposed Fees & Charges for 2022/2023 applicable to the Miscellaneous Licensing functions within the Business Regulation Team

Regulatory & Community Safety Fees and Charges 2023/24					
	2021/22 Charge	2022/23 Charge	2023/24 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	£	%
Street Trading Consents - subject to approval by General Purposes Licensing Committee					
City Centre & Late Night Traders					
Application Fee	345.00	355.00	360.00	5.00	1.41
Annual consent (Pro Rata for period of Consent)	8,180.00	8,180.00	8,300.00	120.00	1.47
Weekly Consent (Weekly Rota)	183.00	183.00	185.00	2.00	1.09
All other traders					
Application Fee	345.00	355.00	360.00	5.00	1.41
Annual consent (Pro Rata for period of Consent)	2,780.00	2,780.00	2,820.00	40.00	1.44
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)					
Application fee	115.00	120.00	125.00	5.00	4.17
Annual consent (Pro Rata for period of Consent)	1,445.00	1,445.00	1,465.00	20.00	1.38
General Charges					
Replacement Consent	34.50	35.00	37.00	2.00	5.71
Identification badge (per badge)	34.50	35.00	37.00	2.00	5.71
Events					
Street Trading at event for commercial benefit (up to 5 days) - per stall	29.50	32.00	35.00	3.00	9.38
Street Trading at event for commercial benefit (6 or more days) - per stall	47.50	50.00	55.00	5.00	10.00
Street Trading at event for community / charity benefit	No Fee	No Fee			
Street Café Licences - subject to approval by General Purposes Licensing Committee					
Annual Fee as set by the Business and Planning Act 2020	100.00	100.00	100.00	0.00	0.00
Proposed annual fees if the Business and Planning Act 2020 is not extended:					
1-4 tables	N/A	150.00	160.00	10.00	6.67
5-10 tables	N/A	200.00	210.00	10.00	5.00
10 or more tables	N/A	250.00	260.00	10.00	4.00
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee					
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	126.00	130.00	140.00	10.00	7.69
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	253.00	260.00	280.00	20.00	7.69
Boarding for cats and/or dogs	306 + vet fee	315 + vet fee	330 + vet fee	15.00	4.76
Hiring out horses	306 + vet fee	315 + vet fee	330 + vet fee	15.00	4.76
Breeding dogs	306 + vet fee	315 + vet fee	330 + vet fee	15.00	4.76
Selling animals as pets	306 + vet fee	315 + vet fee	330 + vet fee	15.00	4.76
Keeping or training animals for exhibition	285 + vet fee	285 + vet fee	300 + vet fee	15.00	5.26
Request for variation	132.00	135.00	145.00	10.00	7.41
Request for re-inspection	132 + vet fee	132 + vet fee	140 + vet fee	8.00	6.06
Dangerous Wild Animals	455 + vet fee	465 + vet fee	490 + vet fee	25.00	5.38
Zoo	455 + vet fee	465 + vet fee	490 + vet fee	25.00	5.38

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